

## ENTERING TRANSPORTATION COSTS INTO PACMIS

Step 1 The client must be set up in PACMIS and receive a Horizon card.

Step 2 Go to CAMM and select # 17.

Enter the case #, benefit month, program type, and Special Payment Ind. of A. This will take you to SPPA.

S1 - hlmfp - BlueZone Mainframe Display

File Edit Session Options Transfer View Macro Script Help

Connections: hlmfp

CAMM CASE MAINTENANCE MENU 03NOV04 10:43 AMY S

1. CLIENT MAINTENANCE	10. DELETE MONTH
2. APPLICATION MAINTENANCE	11. SET UP PARTICIPATIONS
3. PROGRAM AND PERSON ALERTS	12. DELETE MONTH FOR PROGRAM
4. CASE RECORD CONTROL	13. F.S. REPLACEMENT
5. MAINTAIN ADDRESS	14. CARD REPLACEMENT
6. REVERT PROGRAM TO OPEN	15. NOT AVAILABLE
7. RESOURCE/ INCOME REVIEW	16. NOT AVAILABLE
8. NOT AVAILABLE	17. SPECIAL PAYMENTS AUTHORIZATION
9. COPY DETAIL FOR NEW MONTH	18. RETURN/ REDIRECT BENEFITS

ENTER FUNCTION (BY NUMBER): 17  
CASE NUMBER (FOR 2 - 18): 698216  
BENEFIT MONTH (FOR 7-14,17): OCT04  
PROGRAM TYPE (FOR 12,17,18): FM  
SUBTYPE (12 {IF EXT. MED.}):  
BUDGETING METHOD (FOR 7,8): P  
SPECIAL PAYMENT IND. (FOR 17 ONLY): A  
AUTH NUMBER / DOCUMENT ID: \_\_\_\_\_

NEXT-->

S1 Ready (1) 204.113.16.53 TA1642 10:45:08 Wed Nov NUM 00:01:29 24, 075

Step 3 On SPPA enter the issuance reason of MT and the amount of the issuance.

Enter your PCN. This amount automatically enters into the Horizon account and cannot be pulled back out. Do not authorize until you are positive of the issuance.

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\* SEVERE \* EBT PAYEE NOT SET - SEE EBPM 03NOV04 10:46 AMY S  
SPPA SPECIAL PAYMENTS AUTHORIZATION

CASE NAME: WJ CASE NUMBER: 0  
BENEFIT MONTH: OCT04  
SPECIAL PAYMENT IND.: A PROGRAM TYPE: FM

ISSUANCE REASON: MT  
AMOUNT: 75.00

\*\*\*\* CAUTION \*\*\* CAUTION \*\*\* CAUTION \*\*\* CAUTION \*\*\* CAUTION \*\*\* CAUTION \*\*\*\*  
PLEASE VERIFY THE ISSUANCE AMOUNT !!!  
THIS AMOUNT WILL BE SENT AS AN EBT EMERGENCY ISSUANCE. THE AMOUNT YOU  
AUTHORIZE WILL BE AVAILABLE IMMEDIATELY AND CANNOT BE CANCELED OR VOIDED.  
\*\*\*\* CAUTION \*\*\* CAUTION \*\*\* CAUTION \*\*\* CAUTION \*\*\* CAUTION \*\*\* CAUTION \*\*\*\*

PAYMENT AUTHORIZATION: HHHH NEXT-->

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